



Annevar

Vendor Sign Up

Thank you for your interest in the being a Vendor at Annevar in Ravenna, NE. Read the information below, fill out the easy application included and will send you a square invoice via email.

Time/Location/Season: Annevar Vendors will be set up June 17th 2021 Friday Night at the Bull Riding, June 18th 2021 Saturday Night at the Demo Derby. Both events are at Annevar Park in Ravenna Nebraska June 19th VFW Park 1:00-4PM.

Setup / Breakdown: Setup: 4pm-5pm Event: 5pm-9pm Breakdown: All vendors must be cleared out by 10pm on the date of the event. The Ravenna Chamber of Commerce is not liable for items or property left unattended during the event.

Fees: Booth spaces at the Annevar Events are 10X10'. There are 30 vendor spaces along Entrance to the grand Stands . Spaces will be rented at a first come first serve once invoice is paid your space is locked in. If you contacted us first but didn't complete registration and payment we will move on to the next vendor. We will only accept one vendor each per Multi-Level Marketing Companies so we wont have multiple sales reps from the same company. There will be no electricity, tables or chairs available for vendors. Vendors must furnish his or her own chairs, tables, stands, tent or canopy.

The 2021 Rates are:

Chamber Member: \$75.00 / space

Non-Chamber Member: \$100.00/ space

This payment covers both day and both events

Product Guidelines: Vendors selling nonfood items, concession type food items and hot or cold drinks are responsible for collection of sales tax and reporting and paying sales tax to the State of Nebraska. The Ravenna Chamber of Commerce is not responsible for policing or enforcing the collection of sales tax. If you would like to sell baked goods, it is recommended that you include the following on each package label: name of product, your name or business name/contact information, price of product (such as 3 cookies for \$2.00 or cookies-\$2.00 per pound) and a list of ingredients. You must have signage at your booth indicating whether your baked goods were prepared in a licensed kitchen or not. This needs to be visible at your booth at all times. If you have products that need to be kept cold, make sure you bring the appropriate materials to keep foods cold (40 degrees and below) so they are not sitting in standing water (make sure your coolers have drain holes). The Health Inspector makes a couple of visits each summer and will issue citations if guidelines are not followed. Multiple violations will result in that vendor being removed from the Farmers Market without registration refund.

Vendor Responsibility: Vendors will be fully responsible for any loss or damage to his or her property by theft, fire, or casualty. The Ravenna Chamber of Commerce expressly disclaims any responsibility for same. Vendors shall be responsible for damage which may be incurred to facilities as a result of, or in connection with, its operation. Each Vendor is responsible for the conduct of his employees and/or representatives. Activities must not detract from the image or welfare of the event.

Vendor Spaces: Booth assignments are made by the Chamber. Vendors are responsible for providing their own tables and chairs. Tents are permissible as long as they are confined to the 10X10' area and

weighted down. You may rent multiple spaces provided you pay for the extra space. Placement, flow, and competition will be taken into consideration to provide the best experience for the event attendees. If you have special space needs, please include the request with your application and we will make every effort to accommodate you. Vendors must ensure that none of their display equipment extends beyond the space they have booked, including any rails, stands or additional equipment.

One Business per space: Only one (1) business per space. Space may not be sublet or shared without the prior approval of the Ravenna Chamber of Commerce Executive Director.

Acceptance: The Ravenna Chamber of Commerce reserves the right to decline any vendor application if it deems such action to be in the best interest of the Event.

Payment: Payment of the registration fee is non-refundable. Payment in full is due with the submission of this agreement. This fee will be used to cover advertising and other incidental costs associated with the production of this event.

Electricity, Tables and Chairs: There will be no electricity, tables or chairs available for vendors. Vendors must furnish his or her own chairs, tables, stands, tent or canopy.

Outdoor Regulations: All vendor spaces are outdoors. All tents and canopies must be secured to the ground using weights/sandbags in case of windy weather.

Cancellation of Space: Registration fees are non-refundable. Ravenna Chamber of Commerce is not liable if weather or other conditions prevent the vendor from attending and fulfilling the contractual obligation as a vendor. No refunds will be made for weather, accident, health or other causes for non-participation.

Indemnification: Vendor agrees to indemnify and hold harmless the Ravenna Chamber of Commerce from and against any loss, expense, claims, damages, cause of action, injuries, suits to person or property, including attorney's fees, arising out of or related to the operation of the Vendor at the Event.

Media: There may be media present. It is understood that vendors may be featured on/in media sources, not limited to: newspapers, television stations, social media, etc. To ensure positive representation of the Ravenna Chamber of Commerce, please conduct yourself in an appropriate manner during interviews or media interaction.

Signage: All vendor spaces must have business name/organization signage posted in/on their booth space.

Weather: The Market will go rain or shine. It is up to each vendor to decide if they are going to attend due to the weather. However, in extreme weather circumstances the Market will be cancelled and you will be notified through the facebook page.

Signature: _____ Date: _____

Questions:

If you have questions about the Annevar Vendor Registration , contact:

Rylie Mills

Ravenna Chamber of Commerce

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308-452-3344 or chamber@myravenna.com